

Hancock County Chancery & Probate Court  
PO Box 347  
Sneedville, TN 37869  
Phone: 423-733-4524 Fax: 423-733-2762  
<http://www.hancockcountyttn.com/Clerk-and-Master.php>

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**\*\*OFFICE STAFF ARE PROHIBITED FROM GIVING LEGAL ADVICE\*\***

DOCUMENTS REQUIRED FOR AN AGREED DIVORCE.....[tncourts.gov](http://tncourts.gov)

- ❖ Complaint for Divorce ... the petitioner must sign in the presence of a notary
- ❖ Marital Dissolution Agreement ... both parties must sign in the presence of a notary
- ❖ Final Decree of Divorce ... will be signed by the Chancellor at the hearing
- ❖ Statistical Information ... names, birth dates & social security #'s of both parties shall be submitted in a sealed envelope
- ❖ Notice of Hearing ... available in the Clerk & Master's Office
- ❖ Divorce Certificate ... available in the Clerk & Master's Office

IF MINOR CHILDREN ARE INVOLVED, ADDITIONAL DOCUMENTS ARE REQUIRED

- ❖ Permanent Parenting Plan available at: <http://www.tsc.state.tn.us/programs/parenting-plan/forms>
- ❖ Child Support Worksheets available at: <https://www.tn.gov/humanservices/for-families/child-support-services/child-support-guidelines.html>
- ❖ Proof of completed court-approved parenting classes by BOTH parents

COSTS AND WAITING PERIODS

- ❖ Without children ... \$180.75 .... w/service \$222.75 ... 60 day waiting period
- ❖ With children ... \$255.75 ... w/service \$297.75 ... 90 day waiting period
- ❖ Non-resident notice ... \$238.00 (This is required if the defendant cannot be served: a petition and order to approve a non-residence notice is available in the Clerk & Master's Office.)

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