

STATE OF TENNESSEE	COURT	COUNTY
	<input type="checkbox"/> Chancery <input type="checkbox"/> Circuit	<input type="checkbox"/> Greene <input type="checkbox"/> Hamblen <input type="checkbox"/> Hancock <input type="checkbox"/> Hawkins
REQUEST TO CONTINUE		Case No. _____

PLAINTIFF _____
DEFENDANT _____
OTHER PARTY _____

INSTRUCTIONS: Chancellor Jenkins must approve every continuance request, even if agreed. Before contacting Chancellor's office with a Request to Continue, you must **first** contact the opposing party to determine if an agreement can be reached. A reset date **MUST** be included unless otherwise approved.

- **If there is an agreement**, complete form and fax/email to the Chancellor's office (a Motion to Continue is not needed). An Agreed Order resetting the case should be filed with Clerk's Office.
- **If there is no agreement**, fax/email: 1) *Motion to Continue* and 2) *Request to Continue* to the Chancellor's office. Carolyn will contact the parties to schedule a teleconference regarding the motion.
- **Fax or email this form to: (423) 272-4313 or Carolyn.Parsons@tncourts.gov**

Check requesting party, complete information for all parties:

- Plaintiff Counsel: _____ Fax/Email: _____
- Defendant Counsel: _____ Fax/Email: _____
- Other Counsel: _____ Fax/Email: _____
- Pro Se: _____ Fax/Email: _____

CASE CURRENTLY SCHEDULED: _____ and requesting party would show:

- All parties agree to reschedule this matter to _____.
- Opposing side has not been served/received notice of the hearing, new Notice to be filed.
- Case settled or motion is moot, no reset date needed.
- Parties **DO NOT AGREE** to continue this matter. A conference call with the Chancellor is requested.
(A Motion to Continue must be filed and a copy sent to Chancellor's office with this request)

OTHER: _____

COURT USE ONLY

THE COURT ORDERS THAT THE REQUEST FOR CONTINUANCE BE:

- GRANTED- all parties agree to the reset date of _____ **Agreed Order to be filed.**
- GRANTED- OBJECTIONS heard, continuance granted _____ **Moving party shall file an Order.**
- DENIED- the Court **denies** the request- the case shall remain on the court docket: _____
- OTHER _____

► Judge's signature: _____ Date _____